



MINUTES OF THE TOFIELD MUNICIPAL LIBRARY BOARD meeting held January 18, 2022 Town of Tofield Administration Building, Council Chambers.

1. PRESENT

Chair Zsuzsanna Hemperger; Members Kevin Smook, Harold Conquest, April L'Heureux; Interim Manager Cindy Neufeld.

Also Present: Dan Hillyer

Regrets: Yvonne Allan

2. CALL TO ORDER

Chair Hemperger called the meeting to order at 7:08 p.m.

3. TREATY LAND ACKNOWLEDGEMENT

4. ADOPTION OF THE AGENDA

MOVED by Conquest and seconded by L'Heureux the agenda be accepted as amended.

CARRIED

Add:

- 9. New Business
 - (a) Meeting Times
 - (b) Signing Authorities
 - (c) Committees

5. MINUTES

- (a) **MOVED** by Smook and seconded by L'Heureux that the minutes of the Tofield Municipal Library Board meeting held November 30, 2021 be approved as presented.

CARRIED

- (b) **MOVED** by Conquest and seconded by Smook that the minutes of the Tofield Municipal Library Board special board meeting held January 11, 2022 be approved as presented.

CARRIED

6. FINANCIAL

Unavailable

7. CLOSED SESSION

MOVED by L'Heureux and seconded by Conquest to go into closed session at 7:17 p.m.

CARRIED

MOVED by L'Heureux and seconded by Conquest to revert back to the regular meeting at 7:32 p.m.

CARRIED

Section 21 *Freedom of the Information and Protection Privacy Act* – Intergovernmental Relations

MOVED Smook and seconded by Conquest to approve in principle the Contract Management Service agreement between Northern Lights Library System and the Town of Tofield pursuant to a Northern Lights Library System legal review.

CARRIED

8. LIBRARY MANAGER REPORT

A verbal report was provided

MOVED by Smook seconded by Conquest that the verbal report be accepted.

CARRIED

9. NEW BUSINESS

(a) Meeting Times

MOVED by Smook and seconded by L'Heureux that the regular board meetings be at 7:00 p.m.

CARRIED

(b) Signing Authority

MOVED by Conquest and seconded by L'Heureux that Theresa Rawe be removed as signing authority for the Tofield Municipal Library.

CARRIED

(c) Committees

MOVED by Conquest and seconded by Smook that Cindy Neufeld be appointed to review the financial records on a regular basis.

CARRIED

It was agreed that the Audit, Policy and Manager Review Committees be tabled.

10. NEXT MEETING

Special meeting January 31, 2022 time to be determined.

11. ADJOURNMENT

Meeting adjourned at 7:46 p.m.

CHAIRPERSON

MANAGER