



Tofield Municipal Library Board Minutes

5407-50 Street (Box 479), Tofield, AB, T0B 4J0

Telephone: (780) 662-3838 E-mail: nhillyer@tofieldlibrary.ca

In Attendance: Kevin Smook, Sandy Brolly, Marcia Roughley, April L'Heureux, Larry L. Tiedemann, Yvonne Allan, and Nicole Hillyer

Date: January 11, 2023

1. Call to order by Kevin Smook at 7:06 pm
2. Treaty Acknowledgement
 - a. We acknowledge that our library is located on Treaty 6 Territory. We express our gratitude to the First Nations, Metis, and Inuit peoples that protected these lands and their stories for generations. We honour them by sharing their stories.
3. Approval of Agenda.
 - a. Sandy Brolly moved that the agenda be approved. Carried
4. Approval of Tofield Municipal Library Minutes: December 15, 2022, by Sandy Brolly. Carried
5. Reports:
 - a. Northern Lights Executive report presented by Larry L. Tiedemann. April L'Heureux made a motion to accept the report as presented. Carried
 - b. Tofield Library Manager presented by Nicole Hillyer. Larry L. Tiedemann made a motion to accept the report as presented. Carried
 - c. Financials. Larry Tiedemann made a motion to pass the financial report in principle pending approval of reconciliation report. Seconded by Sandy Brolly. Carried.
6. Items for Discussion:
 - a. Diploma – tabled to February meeting
 - b. Implementation Plan 2023 – tabled to February meeting
 - c. Annual Report for PSLB – tabled to February meeting
 - d. Policies
 - i. Lib 07-001 and Lib 07-002 to be approved at February Meeting
 - e. Bylaws
 - i. The manager was asked to bring back sample bylaws from a neighboring library
 - f. Closed Session – Personnel
 - i. Sandy Brolly made a motion to enter Closed session at 9:29 ppm. Carried
 - ii. Sandy Brolly made a motion to come out of closed session at 10:01 pm. Carried
 - iii. April L'Heureux makes a motion to adopt policy Lib 03-004 Patron Behaviour Within the Library into the policy manual of the Tofield Municipal Library as amended. Carried

Initial Here:

7. Adjournment at 10:03 pm

Next Meeting: _____ **February 9th** _____, **2023**
7:00 p.m.

Vision – Constantly strive to provide excellent public library services with access for all.

Mission – Tofield Municipal Library opens a gateway to knowledge, entertainment and lifelong learning. It makes our community a better place to live.

Nicole Hillyer, Library Manager

Kevin Smook, Library Board Acting Chair
