



Tofield Municipal Library Board Minutes

5407-50 Street (Box 479), Tofield, AB, T0B 4J0

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In Attendance: Kevin Smook, Larry L. Tiedemann, Nicole Hillyer, Sandy Brolly, Zsuzsanna Hemperger, and April L'Heureux

Date: March 16, 2023

1. Call to Order by Chair, Trustee Smook @ 7:00 pm.
2. Treaty Acknowledgement, read by Chair.
 - 2.1 We acknowledge that our library is located on Treaty 6 Territory. We express our gratitude to the First Nations, Metis, and Inuit peoples that protected these lands and their stories for generations. We honour them by sharing their stories.
Moment of silence for the 2 Edmonton police officers fallen in duty today.
3. Trustee Brolly made a motion to accept the agenda as presented. Carried
4. Motion made by Trustee Hemperger to approve the Tofield Municipal Library Minutes from February 9, 2023. Carried
5. Correspondence:
 - 5.1 Municipal Affairs letter from Minister Schulz. Trustee Tiedemann moved to accept the correspondence as presented. Carried.
6. Reports:
 - 6.1 Northern Lights Executive presented by Trustee Tiedemann. Motion made by Trustee Tiedemann as presented. Carried.
 - 6.2 Tofield Library Manager presented by Nicole Hillyer – Trustee Brolly made a motion to accept report. Carried.
 - 6.3 Financial report presented by Nicole Hillyer – Trustee Tiedemann made a motion to accept report. Carried
7. Items for Discussion:
 - 7.1 Policy Approval
 - 7.1.1 Trustee Brolly made a motion to accept policy Lib-07-002 as amended. Carried
 - 7.1.2 Trustee L'Heureux made a motion to accept policy Lib-07-003 as amended. Carried
 - 7.1.3 Trustee Tiedemann made a motion to accept policy Lib-07-004 as amended. Carried
 - 7.1.4 Trustee Hemperger made a motion to accept policy Lib-07-005 as amended. Carried
 - 7.2 Trustee Tiedemann made a motion for the manager to investigate the Bylaws and bring back information at next meeting. Carried
 - 7.3 Trustee Brolly made a motion to approve the Implementation Plan 2023 as amended. Carried

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- 7.4 Trustee Hemperger made a motion to put the plan of service on the library website. Carried
 - 7.5 Budget – brief discussion. No motions at this time.
 - 7.6 Dolly Parton Imagination Library - discussion. No motions at this time
 - 7.7 E-Transfers – the manager to investigate further
 - 7.8 Courses RFD – the manager to investigate further
 - 7.9 Snow Goose – brief discussion. No motions at this time.
8. Motion to go into closed session for personnel discussion by Trustee Tiedemann at 8:40 pm.
Motion made to come out of closed session by Trustee Brolly at 8:57 pm
- 8.1 Motion made by Trustee Hemperger to regretfully accept the resignation from the board by Marcia Roughley effective March 9th, 2023. Carried.
 - 8.2 Motion made by Trustee Smook to move the next board meeting from April 13th to 6 pm on April 4th. Carried.
 - 8.3 Motion made by Trustee Tiedemann to set up an Ad hoc committee to meet on the 22nd to compile manager review. Carried.
9. Adjournment. Motion made by Trustee Smook to adjourn meeting at 8:59 pm. Carried

Next Meeting: _____ April 4 _____, 2023
7:00 p.m.

Vision – Constantly strive to provide excellent public library services with access for all.

Mission – Tofield Municipal Library opens a gateway to knowledge, entertainment and lifelong learning. It makes our community a better place to live.

Nicole Hillyer, Library Manager

Kevin Smook, Library Board Chair

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