



# Town of Tofield Library Board Minutes

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5407-50 Street (Box 479), Tofield, AB, T0B 4J0

Telephone: (780) 662-3838 E-mail: sbaxter@tofieldlibrary.ca

In Attendance: Kevin Smook (Chair), Larry L. Tiedemann (Vice-Chair), Yvonne Allan, April L'Heureux, Jen Bosvik, Zsuzsanna Hemperger, Sandy Brolly, and Library Manager, Sydney Baxter

**Date: September 14, 2023 @ 6:00 pm**

1. Meeting called to order at 6:22 pm by Trustee Smook
2. Treaty Acknowledgement read by Trustee Bosvik
  - 2.1 We acknowledge that our library is located on Treaty 6 Territory. We express our gratitude to the First Nations, Metis, and Inuit peoples that protected these lands and their stories for generations. We honour them by sharing their stories.
3. Motion made by Trustee Allan to approve the agenda with the amendment of 6.1 from 'Northern Lights Executive' to 'Northern Lights Report'. Carried.
4. Motion made by Trustee Brolly to approve the minutes of June 15, 2023, with the amendment of 'In attendance...Nicole Hillyer' to 'In attendance...Sydney Baxter'. Carried.
5. No Correspondence at this time.
6. Reports:
  - 6.1 Northern Lights Report presented by Larry L. Tiedemann. Motion made to accept the report as presented by Trustee Tiedemann. Carried.
  - 6.2 Tofield Library Manager report presented by Sydney Baxter. Motion made by Trustee Bosvik to accept the report as presented. Carried.
  - 6.3 Financials presented by Sydney Baxter. Motion made by Trustee Brolly to accept the report as presented. Carried
7. Items for Discussion:
  - 7.1 Motion made by Trustee L'Heureux to approve the change of hours of operation presented in the request for decision to start effective October 2, 2023. Carried.
  - 7.2 Budget tabled to October meeting for preliminary approval.
  - 7.3 Plan of Service Survey discussed.
  - 7.4 PLSB board basic training discussed.
8. Motion made by Trustee Brolly to adjourn the meeting at 8:13 pm. Carried.

**Next Meeting:** \_\_\_\_\_ **October 12** \_\_\_\_\_, **2023**  
**7:00 p.m.**

**Vision** – Constantly strive to provide excellent public library services with access for all.

**Mission** – Tofield Municipal Library opens a gateway to knowledge, entertainment and lifelong learning. It makes our community a better place to live.

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Sydney Baxter, Library Manager

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Kevin Smook, Library Board Chair