



Town of Tofield Library Board Minutes

5407-50 Street (Box 479), Tofield, AB, T0B 4J0

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In attendance: Kevin Smook (Chair), Larry L. Tiedemann (Vice-Chair), Sydney Baxter (Library Manager), Jen Bosvik, Yvonne Allan, Sandy Brolly

Date: December 14, 2023

1. Meeting called to order at 7:12 pm Trustee Smook
2. Treaty Acknowledgement read by Trustee Smook
 - 2.1 We acknowledge that our library is located on Treaty 6 Territory. We express our gratitude to the First Nations, Metis, and Inuit peoples that protected these lands and their stories for generations. We honour them by sharing their stories.
3. Motion by Trustee Brolly to approve the agenda as amended. Carried.
 - 3.1 Amendment – Add closed session – personnel (8). Adjournment (9)
4. Motion by Trustee Allan to approve minutes from October 12, 2023. Carried.
5. Motion by Trustee Bosvik to accept correspondence as presented. Carried.
 - 5.1 Beaver County appointment letter
 - 5.2 Plan of Service Legislative Requirement
 - 5.3 2024 Health Plan Renewal letter and letter from Sian
6. Reports:
 - 6.1 Motion by Trustee Tiedemann to accept the Northern Lights Report as presented by Trustee Tiedemann. Carried
 - 6.2 Motion by Trustee Tiedemann to accept the Library Manager Report as presented. Carried.
 - 6.3 Motion by Trustee Allan to accept Financials Report as presented. Carried.
7. Items for Discussion:
 - 7.1 Trustee Brolly made a motion that the Tofield Municipal Library Board renew their GIC account, Account Number 78841434981400, until December 20, 2024. Seconded by Trustee Tiedemann. Carried.
 - 7.2 Policies – no motions made at this time.
 - 7.3 Motion by Trustee Bosvik to accept the Plan of Service 2024-2026 as amended. Carried
 - 7.4 Motion by Trustee Brolly to accept the 2024 Implementation Plan as amended. Carried
 - 7.5 Motion by Trustee Allan to approve 2024 Board Meeting dates as presented. Carried.
8. Closed session
 - 8.1 Motion by Trustee Smook to enter closed session at 9:14 pm. Carried.

Initials:

Initials:

- 8.2 Motion by Trustee Smook to exit closed session at 9:19 pm. Carried.
9. Motion by Trustee Brolly to adjourn the meeting at 9:24 pm. Carried.

Next Meeting: _____ **January 11** _____, **2024**
7:00 p.m.

Vision – Constantly strive to provide excellent public library services with access for all.

Mission – Tofield Municipal Library opens a gateway to knowledge, entertainment and lifelong learning. It makes our community a better place to live.

Sydney Baxter, Library Manager

Kevin Smook, Library Board Chair

Initials:
Initials: